CULTURAL RESOURCE FUND

THE**MICA**GROUP

PHASE 3 Pathways on a Language Landscape
GRANT APPLICATION PACKET

You are invited to complete this Phase 3 Grant Application for language revitalization projects. Funding decisions will be made by the CRF Advisory Board.

Phase 3 grants are competitive. The deadline for submission is June 15, 2018. Funds are expected to be available in August 2018. Funds must be expended by July 31, 2019.

This application packet has four pages and two attachments.
Page 2 describes the types of projects that can be funded.
Page 3 provides general application instructions.
Page 4 is the Grant Application Form.

REQUIRED ATTACHMENTS:
Attachment A–Budget Form and Budget Narrative in Microsoft Word.
Attachment B–Certification document in Microsoft Word.
Attachment C–Tribal Resolution in support of the grant application.
Please provide as an attachment.

All Application Sections and Attachments are required.

MICA Washington D.C. Area Office
5301 Springlake Way
Baltimore, MD 21212
www.micagroup.org
www.culturalresourcefund.org

Types of projects eligible for this Phase 3 Language Revitalization Track

Projects related to language are eligible for funding under this track.

Both new and existing projects are eligible.

Requests may include, but will not be limited to: salaries, consultants, planning, travel, training, equipment, technology, construction of new facilities, and repair of existing facilities.

CRF funding is non-governmental and may be used as matching funds.

This Phase 3 grant requires completion of Phase 1. The CRF will consider Phase 1 completed when the final Phase 1 Closeout Report is received.

Application Instructions

- Please answer all questions. Each section has a point total. Applications will be scored according to the point values assigned to each section.

- Please type your responses in a separate document (not on this application form). Please be sure to use the headings provided.

- Please adhere to the maximum page totals for the application and budget. Pages exceeding the limit may not be reviewed.

- Please use the Budget Form provided as Attachment A. Include a separate page or two to justify or explain the budget. Return the completed Budget Form and Justification with your application.

- Please use the Certification document provided as Attachment B (do not re-type it). The document is provided for your convenience in Microsoft Word. You can type the information directly into the document or fill it out by hand. Please return the signed and scanned Certification document with your application.

- A Tribal Council Resolution in support of the grant application is required. Please include this as a scanned attachment.

- Phase 3 grants are competitive. Not every applicant will be awarded a grant.

- The maximum Phase 3 language grant award is $50,000. **Please ask for only what you need for your project**.

- Frequently Asked Questions will be posted on the website. Peggy Mainor will be available early in the process to answer questions. If you wait until just before the grant is due, your question may not be answered.

- Regional projects involving more than one Tribe are welcomed.

- The deadline for submission is **June 15, 2018**. To be fair to all applicants, **EXTENSIONS WILL NOT BE GIVEN; however, Tribal Council Resolutions may be submitted by June 29.**

- Please send your Phase 3 grant application and scanned attachments by email to **culture@micagroup.org**. In the subject line, please title your application CRF PHASE 3 LANGUAGE APPLICATION – <NAME OF TRIBE>.

- Tribes can apply for both site protection and language revitalization tracks.

Maximum application length is 11 pages, 12-point type (no smaller), single or double-spaced. Budget pages do not count towards the 11-page total (10 pages plus an optional bonus page).

All sections of the application (I-VIII) are required. 105 points possible.

I. TITLE AND SUMMARY PAGE: Provide the title and a brief summary of your project. Provide a contact name, email address, work and cell numbers. (5 points; max. 1 page)

II. STATEMENT OF NEED OR OPPORTUNITY: Please explain the need for the project. (15 points; guideline 2 pages)

III. PLAN OF ACTION: Describe what your Tribe plans to do to meet the need, or address the opportunity. (15 points; guideline 2 pages)

Please include:
- Key staff for the project; describe their roles and the qualifications they will need. If staff is already on board, please describe their qualifications.
- Timeline with key activities for the project.
- Project Start and Completion dates.

IV. EXPECTED OUTCOMES: Please describe the expected goals or outcomes for the project. (20 points; guideline 2 pages)

V. READINESS FACTORS: Please describe your Tribe's capacity and readiness to implement the project. (25 points; guideline 2 pages)

VI. Does your project address one of the 9 Language Pathways from *Pathways on a Language Landscape*? You can find the document on www.culturalresourcefund.org. If your project creates a new Pathway, please describe the new Pathway. (5 bonus points; 1 page maximum)

VII. PROJECT SUSTAINABILITY: Will this grant complete your project or will the project be ongoing? If it is ongoing, how will you sustain the project? (10 points; guideline 1 page)

VIII. BUDGET: Please use the Budget Form and Budget Narrative page in Attachment A for this section. Return these attachments with your application. (10 points; maximum 3 pages – not included in 11-page limit)

IX. REQUIRED ATTACHMENTS:
- **A.** Budget Form and Budget Narrative
- **B.** Certification Document
- **C.** Tribal Council Resolution